



Cherwell

DISTRICT COUNCIL
NORTH OXFORDSHIRE

**Summary of the decisions taken at the meeting
of the Executive held on Thursday 20 August 2020**

1. Date of publication of this summary: Friday 21 August 2020
2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure): None
3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):- Noon on Friday Wednesday 26 August
4. Notes:-
 - (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website (www.cherwell.gov.uk) or from Democratic Services);
 - (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
 - (c) Call-in can be requested by any six non-executive members of the Council.
However, if at any point during a municipal year the total number of opposition councillors is six or less the total number of non-executive members required to call-in a decision shall be the total number of opposition councillors less two.
 - (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
 - (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Yvonne Rees
Chief Executive**

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Agenda Item 7 Revised Budget 2020/2021</p> <p>Report of Director of Finance</p> <p>Recommendations</p> <p>The meeting is recommended to:</p> <p>1.1 recommend that Council approve the savings as set out in Appendix 1.</p> <p>1.2 recommend that Council approve a £1.2m use of the reserves as identified in Table 1.</p> <p>1.3 recommend that Council approve the revised budget as set out in Table 1.</p> <p>1.4 agree the revised fees and charges relating to Building Control Fees from 1 October 2020 as</p>	<p>Resolved</p> <p>(1) That Council be recommended to approve the savings as set out in the Annex to the Minutes (as set out in the Minute Book - Appendix 1 to the report).</p> <p>(2) That Full Council be recommended to a £1.2m use of the reserves as set out in the Annex to the Minutes (as set out in the Minute Book – Table 1 in the report).</p> <p>(3) That Full Council be recommended to approve the revised budget as set out in the Annex to the Minutes (as set out in the Minute Book – Table 1 in the</p>	<p>It is recommended that the Executive approves an revised budget for 2020/21 in order to address the net increase in costs the Council faces as a result of Covid-19. Formalising the net forecast underspend the Council has identified within its “Business as Usual” spend as well as further savings plus reflecting additional costs related to Covid-19 will ensure that service managers know the budget within which they are operating. This will help the Council to control its costs for the remainder of the year.</p>	<p>Option 1: Do nothing The Council has the option to do nothing and not introduce a revised budget. However, this would mean that services are operating with budgets which do not reflect service delivery and would make it more difficult for services to control costs.</p>	<p>None</p>

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<p>set out in Appendix 2.</p> <p>1.5 delegate authority for the Director of Finance, in conjunction with the Finance Portfolio Holder, to carry out further virements between service budgets, Government grant income and reserves when actual sales, fees and charges income losses are known and when actual leisure costs are known.</p>	<p>report).</p> <p>(4) That the revised fees and charges relating to Building Control Fees from 1 October 2020 as set out in the Annex to the Minutes (as set out in the Minute Book – Appendix 2 to the report).</p> <p>(5) That authority be delegated to the Director of Finance, in conjunction with the Finance Portfolio Holder, to carry out further virements between service budgets, Government grant income and reserves when actual sales, fees and charges income losses are known and when actual leisure costs are known.</p>			

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Agenda Item 8 Quarterly Performance, Risk and Finance Monitoring Report - Quarter 1 2020/2021</p> <p>Report of Director of Finance and Head of Insight and Corporate Programmes</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To note the quarter 1 Performance, Risk and Finance Monitoring Report.</p>	<p>Resolved</p> <p>(1) That the 2020/2021/ quarter 1 Performance, Risk and Finance Monitoring Report be noted.</p>	<p>The Council is committed to performance, risk and budget management and reviews progress against its corporate priorities on a monthly basis. Due to the current unprecedented situation, the present report reviews Quarter 1 performance measures for 2020-21, from July onwards monthly reporting will be resumed.</p> <p>This report provides an update on progress made so far in 2020-21 to deliver the Council's priorities through reporting on Performance, the Leadership Risk Register and providing an update on the financial position.</p>	<p>Option 1: This report illustrates the Council's performance against the 2020-21 business plan. As this is a monitoring report, no further options have been considered. However, members may wish to request that officers provide additional information.</p>	<p>None</p>